

परमाणु ऊर्जा केन्द्रीय विद्यालय, नरौरा

Atomic Energy Central School Narora

AECS/NAR/Quotation/Cosmetic Job/2024/185

दिनांक / Date: 15.02.2024


विषय / Subject : Inviting quotation for cosmetic job at AECS, Narora.

On behalf of Atomic Energy Central School, Narora the sealed quotations are invited for the cleaning of 16800 sq. mtr. carpet area of school (Primary & Secondary buildings) from 01.03.2024 to 28.02.2025.

S.No.	Rate per sq. mtr. carpet area per day

Terms & conditions:

- 1) No. of workers required is 08 (04 male & 04 female) for the 16800 sq. mtr. carpet area of school (Primary & Secondary buildings) for 08 hours per day.
- 2) Engaging the workers during summer vacation/mid term break/winter vacation/holidays as per our requirement.
- 3) Sweeping, Cleaning, Mopping, dusting etc. of different areas in the carpet area of school buildings & other cleaning work given by school authority to be completed daily.
- 4) Washing & cleaning of toilets & washrooms thrice a day need to be done.
- 5) Cleaning materials will be provided by the school.
- 6) Bill should be supported by the documents i.e. EPF, ESIC etc. as per govt. norms.
- 7) Bill for payment should be made per sq. mtr. every month.
- 8) Quotations should be clear and without ambiguity. Overwriting, correction etc. must be avoided in the quotation. Any incomplete offer or offer with insufficient details will not be considered.
- 9) GST number, PAN, EPF & ESIC etc. are compulsory with the quotation.
- 10) TDS on total bill amount will be deducted as per Govt. norms.
- 11) Exemption from GST is applicable in respect of Education Institution providing education up to higher secondary school or equivalent.
- 12) Tender awarded to the L1 party will look after the day to day cleaning job and submit the report to the officer incharge after the completion of job.
- 13) As per the norms, the payment towards the contractual employees should be made in full as per the rates applicable .
- 14) No advance payment will be made.
- 15) Quotation should reach in a sealed envelope by **registered post / by hand on or before 24.02.2024 by 1500 hrs.** Quotations reaching after 24.02.2024 will not be considered. The wording "**Quotation for Cosmetic Job**" should be clearly written on top of the sealed envelope.
- 16) All rights are reserved with the Principal, AECS, Narora.


15/02/2024
प्रधानाचार्य / Principal

Letter Head

Ref.No. _____

Date : _____

To
The Principal,
AECS, Narora.

Subject : Inviting quotation for cosmetic job at AECS, Narora.

Reference : AECS/NAR/Quotation/Cosmetic Job/2024/185 dated 15.02.2024.

With reference to the subject, reference and terms & conditions mentioned in the tender document, the rates are as given below:

S.No.	Rate per sq. mtr. carpet area per day

- Encl : 1) Copy of EPF registration (self attested)
2) Copy of ESIC registration(self attested)
3) Copy of GST number(self attested)
4) Copy of PAN(self attested)

Name & signature of the proprietor with seal

